



**MCC**<sup>®</sup>  
METROPOLITAN  
COMMUNITY CHURCHES

COMMUNITY CHURCHES  
МЕТРОПОЛИТАН

CLERGY MANUAL ADDENDUM

# US & Canada Protocol

2014

Office of Formation and Leadership Development  
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## Chapter 1: Applying for the REVM Retreat

Application forms for the Readiness to Enter Vocational Ministry (REVM) Retreat are available on the Office of Formation and Leadership Development (OFLD) Website ([www.ofld.mccchurch.org](http://www.ofld.mccchurch.org)). For applicants in the United States and Canada, the following materials are required:

- Completed Application Form
- Official Transcripts from all university/seminary education
- *For Transfer Clergy Only*, documentation of ordination/credentials in former denomination, and a letter of good standing
- A letter of recommendation from an MCC Pastor or Elder
- A detailed (3-5 page) statement of your Call to Ministry, specifically MCC ministry
- A current resume/curriculum vitae, which includes both employment and educational history
- An Endorsement from a Local Church Board of Directors
- Digital photo of yourself
- Psychological Testing Results  
A list of approved Psychological Testing Centers is available on our website ([www.ofld.mccchurch.org](http://www.ofld.mccchurch.org)). Be advised that it can take 8 weeks for testing to be completed. You should work with an approved testing center in advance to ensure that your materials arrive in time.
- Your full legal name and date of birth to authorize the OFLD to run a criminal background check for you.

## Chapter 2: Requirements for Vocational Ministry

The MCC Clergy Manual provides detailed information about the requirements to become ordained clergy in MCC, including the general requirements included on the MAP of anyone receiving “In-Care” status. In addition to the information contained in that document, those seeking ordination in the US and Canada should be aware of the following information:

### Minimum Educational Requirements:

- An M.Div. or equivalent is the required professional degree. This degree should be obtained by a school that is accredited by the Association of Theological Schools in the U.S. and Canada (ATS).
- One Unit of Clinical Pastoral Education (CPE) is required. This may be completed as a part of your M.Div. program, depending on the requirements/offerings of the institution.
- Core MCC courses can be completed during your M.Div. program and we strongly encourage you to do so, if possible. These courses (e.g. MCC Polity, Sexuality Studies, and LGBT/Queer History) are often offered by seminaries. To confirm that a course meets our requirements, please submit at syllabus to the OFLD before you take the course. You may also take the online courses offered by MCC and petition your seminary for credit, if you so desire.

## Chapter 3: Board of Pensions (USA)

### **Retirement and the Board of Pensions (USA)**

For clergy in the United States, retiring one's clergy credentials is not the same as accessing pension benefits that are available through the MCC Board of Pensions (USA). Clergy who meet the requirements for retirement and who submit the retirement application are applying only to retire their credentials.

To access pension benefits, clergy should contact the Board of Pensions. To receive the full, normal pension benefits, clergy must have attained the age of 65 years. Clergy may be eligible for pension benefits without retiring from active ministry. Clergy must take their pension when they reach the age of 70½.

Please see the Defined Benefits Plan and Trust: A Question and Answer Guide for Clergy and Lay Persons available from the Board of Pensions.

Clergy who are granted Standing by Call are not eligible to participate in the UFMCC Pension Plan. Additionally, participants in the pension plan do not accrue pension benefits while on inactive status.

For information about the Board of Pensions, contact [BOP@MCCchurch.net](mailto:BOP@MCCchurch.net).